

Down-To-Earth (Vic) Cooperative Society Limited

Confest Committee
Executive arm of DTE

Minutes

Date: **10/06/2021**
Time: **7:30pm**
Venue: **Online via Zoom**
Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																		
1	Meeting Started	<i>Procedural</i>																		
	7:49pm																			
2	Election of Chair	<i>Procedural</i>																		
	Confirmation of Chairperson: Vanessa Ernst Confirm Minute Keeper: Vanessa Ernst																			
3	Attendance	<i>Procedural</i>																		
	<table border="0"> <tr> <td>Peter Tippett</td> <td>Darrylle Ryan</td> </tr> <tr> <td>David Cruise</td> <td>Kathy Ernst</td> </tr> <tr> <td>Robin Macpherson</td> <td>Mark Rasmussen</td> </tr> <tr> <td>Lance Nash</td> <td>Steve Poynton</td> </tr> <tr> <td>Kevin Taylor</td> <td>Martin Schwarz</td> </tr> <tr> <td>Rick Gill</td> <td>John Magor</td> </tr> <tr> <td>Suzie Helson</td> <td>Elisa Brock</td> </tr> <tr> <td>Andrew Wilkinson</td> <td>Troy Reid</td> </tr> <tr> <td>Vanessa Ernst</td> <td>Walter Padovani</td> </tr> </table>	Peter Tippett	Darrylle Ryan	David Cruise	Kathy Ernst	Robin Macpherson	Mark Rasmussen	Lance Nash	Steve Poynton	Kevin Taylor	Martin Schwarz	Rick Gill	John Magor	Suzie Helson	Elisa Brock	Andrew Wilkinson	Troy Reid	Vanessa Ernst	Walter Padovani	
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4	Confirmation of Previous Meeting Minutes	<i>Procedural</i>																		
	13/05/2021 CC Minutes																			
	Moved: Kathy Ernst Seconded: Suzie Helson P.B.C.																			
5	Task Check List	<i>Procedural</i>																		
	<p>Actions to be taken from Item 13138:</p> <ul style="list-style-type: none"> Contact Confest facilitators (email list, Facebook group) – ONGOING (taken over by Troy Reid, to be completed by next week) Suzie Helson to contact Tanya from NRAR to establish which form needs to be completed for the required permit – COMPLETED Robin to come back to the CC with a plan for a meeting with Peter Docwra – COMPLETED 	<p>NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?</p>																		
6	Correspondence / Payments	<i>Procedural</i>																		

7	<u>WH&S</u>	<i>Procedural</i>
8	<u>Agenda Items from Previous OC Meeting</u>	
	Item 13311: Set up ccmail@dte.org.au	
	<p>Agenda details: ConFest Committee does not have an email address to receive incoming correspondence or send emails from the committee. ocmail@dte.org.au has worked well for OC streamlining receiving correspondence and providing an email address for sending OC emails.</p> <p>Motion: That ConFest Committee sets up ccmail@dte.org.au email address and recruits several people to monitor this email and present correspondence to committee meetings.</p>	<p><i>Moved: Kathy Ernst</i> <i>Seconded: Suzie Helson P.B.C.</i></p>
	Motion following from Item 13311	
	Motion: that Rick Gill, Robin Macpherson and Martin Schwarz are appointed to monitor the CC mailing inbox.	<p><i>Moved: Kathy Ernst</i> <i>Seconded: Mark Rasmussen P.B.C.</i></p>
	Motion	
	Motion: That Robin, Lance, Marty and Steve speak to facilitators to collate information to assist the CC in developing budgets for ConFest.	<p><i>Moved: Steve Poynton</i> <i>Seconded: John Magor P.B.C.</i></p>
	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> Item 13311: That ConFest Committee sets up ccmail@dte.org.au email address and recruits several people to monitor this email and present correspondence to committee meetings. That Rick Gill, Robin Macpherson and Martin Schwarz are appointed to monitor the CC mailing inbox. That Robin, Lance, Marty and Steve speak to facilitators to collate information to assist the CC in developing budgets for ConFest. 	
	<u>Actions to be taken</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> Suzie to forward Tanya from NRAR's response to CC mail once it is created. Rick Gill, Robin Macpherson and Martin Schwarz to email David Cruise to set up CC mailing list. 	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Thursday 8 th July 7:30pm	
	<u>Meeting Ended</u>	<i>Procedural</i>
	9:05pm	